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**DAVID R. CRAIG**  
HARFORD COUNTY EXECUTIVE



**MARY F. CHANCE**  
DIRECTOR OF ADMINISTRATION



**ELIZABETH S. HENDRIX**  
DIRECTOR  
DEPARTMENT OF COMMUNITY SERVICES



**COMMISSION FOR WOMEN**

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## HARFORD COUNTY GOVERNMENT

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*To be the visible resource for Harford County women in their endeavor for social, political and economic equality  
Lead. Empower. Inspire.*

### Minutes

May 23, 2011, 6:53 p.m.

**In Attendance:** Joyce Herold (C), Supawan King (F), Sharon Snead (A), Lisa Tittle (C), Tori Lynch (A), Sylvia Bryant

**Absent:** Stacie Beard (E), Chelsey Moscati (D), Jonita Shoaff (C), Ronnie Davis (E), Kimberly Parks-Bourn (C), Melynda Velez (C)

All Ex-officios were absent: Carol Deel, Jane Howe, Bernadette Low, Dorothy Roller

**Guests:** Sherry Bosley (E)

**1. Opening:**

The meeting was called to order at 6:53 p.m. by Chairwoman Lisa Tittle with a warm welcome to all of our guests.

**2. Approval of Minutes:**

The minutes from April 25, 2011 were not able to be approved since a quorum was not reached.

**3. Financial Advisor's Report:**

Copies of the most recent financial report were provided to the commissioners to review the Commission's current financial status. A new financial advisor is needed; Tori Lynch volunteered to serve.

**4. Committee Reports:**

**A. Bylaws** –Ms. Shoaff not available.

**B. Resource Guide** – There is nothing new to report. There are no additional opportunities to update the information in the printed version though revisions can be made to the on-line version of the Guide.

*~Preserving Harford's past; promoting Harford's future~*

MY DIRECT PHONE NUMBER IS 410-638-3150

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- C. **Media/Publicity Committee** – Ms. Tittle will write article about the Women of Tomorrow Awards. Ms. Herold will resubmit the Roundtable article to Ms. Bryant and it will be updated to reflect the current status.
  - D. **New Member Orientation** – Communication via email with Ms. Shoaff and Ms. Velez, hopefully something will be ready for the fall.
  - E. **Newsletter** – Ms. Beard has phased off of the Commission and a new commissioner needs to take over the newsletter. Sherry Bosley volunteered to spearhead this effort. We usually publish a summer issue.
  - F. **Women Services Roundtable** – There were 23 attendees including one male, Rick Frank from Villa Maria. Agencies appear to be rotating the personnel that attend the Roundtable which is good and about 5 new people. The League of Women Voters attended and gave a plug for the Female Candidates Forum. Survey Monkey information was shared. The have and need chart was shared and updated. One hour was will be for networking based upon interest. When a vote was taken on having a June meeting, 13 people were for having a meeting. There were 1-3 case presentations, the observation was made that more information should be provided on what a case presentation is and what the expectations are which could increase participation. Information needs to be gathered on what they want to see come Fall. The next Roundtable is June 22.
5. **Coordinator's Report:**
- A. **Contacts** – National Association of Commissions for Women NACW, proposed by changes for the July 2011 conference were shared.
  - B. **Staff Change** -- Ms. Bryant is serving as Acting Manager, Office of Human Relations and will no longer be able to support us. She will be here through June. We may have to wait until September to meet our new person. We wish her the best in her new position and will truly miss her outstanding support of the Commission.
6. **Chairperson's Report:**
- A. **Annual Report** -- Ms. Tittle provided a draft of her report to County Executive Craig for review for minor changes. Ms. Snead recommended that with the emphasis being placed upon women in the military that the report reflect more detail on how the Commission is supporting women in the military. This generated discussion and endorsement of providing more detail on Commission activities without providing commissioner names to show more in depth Commission activities.
  - B. **Legislative Update** – Harford Leadership Academy Alumni invited members of the Commission to join them for their legislative update planned for June 15<sup>th</sup>.
7. **Old Business:**
- A. **Status Report on Women of Harford County** – The Census Bureau has not released the information yet. Ms. King stated that she may need a letter from Ms. Bryant to request information more specific to what we need for demographic information. The Commission thanked Ms. King for all the hard work that she has done on pulling the report together and commissioners offered additional support based upon their personal strengths as the report progresses and as she needs assistance. Ms. Bosley can request the information.

- B. Collaboration with other Commissions/Maryland Commission for Women –**  
Ms. Snead has received acknowledgement of her application for membership to the Maryland Commission for Women.
  - C. Women of Tomorrow Awards (WOT)/ Female Candidates Forum –** Will be held at the HEAT Center from 5:30-8:00 pm, May 24, 2011. Jane Howe will take pictures. The 2011 WOT recipients are 8<sup>th</sup> grade -Samantha Ryan Herman; 9<sup>th</sup> -Samantha Stokes; 11<sup>th</sup> -Victoria Lackey; 12<sup>th</sup> - Michelle Meeker. There are six people on the panel for female candidates. The panel will speak on: Why women should run for elected office; campaign best practices; how much does it cost and how do you raise funds; benefits and challenges of being a public servant; tips on balancing work/family life. Jane Howe and the League of Women voters will be responsible for job descriptions; providing a timeline and websites and books. Ms. Tittle is coordinating the event and will let commissioners know of any assistance that she needs.
- 8. New Business:**
  - A. Commission Applicant –** Rose Satz could not be decided on due to lack of a quorum
  - B. Leadership Roles –** duties were discussed and spaces were filled in on the charts.
- 9. Next Meeting Date:**  
The Commission's next meeting is scheduled for Monday, June 27, 2011, 6:45 pm, McFaul Activity Center, Room 5, 525 West MacPhail Road, Bel Air.
- 10. Adjourn:**  
The meeting was adjourned at 8:05 p.m.

Respectfully,  
*Sharon Snead*